



MCMA Board Meeting  
**MINUTES**

May 18, 2021

**BE IT REMEMBERED** that the board of directors for the Missouri City /County Management Association met on May 18, 11:00 am, at the MML Office and via Teleconference.

The meeting was called to order at 11:02 a.m. by Board President Ben DeClue, with board members Bola Akande, Greg Camp, Roger Haynes, Jessica Hoffman and Zach Walker and program manager Emily Koenigsfeld also present. Absent was Greg McDanel.

**APPROVAL OF MINUTES**

**A MOTION WAS MADE AND SECONDED TO APPROVE THE MINUTES OF FEBRUARY 23, 2021. MOTION PASSED UNANIMOUSLY.**

**WELCOME NEW BOARD MEMBERS**

Walker and McDanel welcomed to the Board.

**FINANCIAL REPORT**

**A MOTION WAS MADE AND SECONDED TO APPROVE THE FINANCIAL REPORT AS PRESENTED. MOTION PASSED UNANIMOUSLY.**

**ESTABLISHMENT OF BOARD MEETING SCHEDULE**

DeClue informed board that future board meetings would be in June, September (at the MML Conference) and January 2022 (before Winter Workshop).

**ESTABLISHMENT OF DUES RATE FOR 2021-2022**

DeClue reported the dues rate would remain the same for 2021-2022. A committee will be appointed to review dues increase in the coming years. **A MOTION WAS MADE THAT DUES WILL REMAIN THE SAME FOR 2021-2022. MOTION PASSED UNANIMOUSLY.**

**FALL CONFERENCE UPDATE**

The conference committee is working on finalizing the agenda.

**MML CONFERENCE BOOTH STAFFING AND SESSION/BREAKFAST SPEAKER**

Kim Becking will present at breakfast and afternoon session. Koenigsfeld will reach out on the listserv for individuals to work the booth. A list of non-members will be available at the booth.

**ICMA CONFERENCE AND MCMA SCHOLARSHIPS**

ICMA has committed to doing an in person conference. MCMA will do six scholarships, the number was reduced due to the lack of applications.

**WINTER WORKSHOP DATES**

Koenigsfeld reported the dates for Winter Workshop are January 26-27, 2022, at the Stoney Creek Conference Center.

## **STRATEGIC PLAN REVIEW**

Appointments: Culture-Jessica Hoffman, Communication-Zach Walker, Member Engagement-Greg McDanel, Organization-Ben DeClue

## **COMMITTEE APPOINTMENTS**

DeClue reviewed the committee chairs. He appointed a new committee, the MCMA Dues Task Force, Haynes and Akande will act as co-chairs.

## **ICMA COACHING PROGRAM ROLES**

There will now be two members of the coaching program, Haynes will act as the senior member and Kim Nakahodo will act as the rising member.

## **MCMA FOUNDATION UPDATE**

DeClue asked the question of if the foundation is still needed since MCMA is its own 501c3 now. He is going to get with Steve Mauer about combining the two organizations.

## **LIAISON REPORTS**

Hoffman reported MoWLG 501c3 status is done. They plan to focus on statewide initiatives.

## **MANSFIELD SCHOLARSHIP**

Koenigsfeld reported that there has been no scholarship application to date. She recommended that we extend the deadline. **A MOTION WAS MADE AND SECONDED TO EXTEND THE MANSFIELD SCHOLARSHIP DEADLINE TO JULY 1. MOTION PASS UNANIMOUSLY.**

## **ICMA REPORT**

DeClue reported that the current Midwest rep is from Iowa. Molly Mehner currently holds the Missouri seat but her term will end this cycle. DeClue requested that if anyone from the board or membership is interested in the that position to let him know.

## **OTHER**

The spring/fall conference will have the golf event.

## **ADJOURNMENT**

**AT 12:04 P.M. A MOTION WAS MADE AND SECONDED TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY.**

With there being no further business before the board the meeting, President Ben DeClue adjourned the meeting.

Respectfully submitted,

Emily Koenigsfeld, Program Manager

June 21, 2021

VIA: E-Mail

Ben DeClue  
Missouri City Managers Association  
[bdeclue@glendalemo.org](mailto:bdeclue@glendalemo.org)

Re: *MCMA Legal Services*

Dear Ben:

Accompanying this letter is our proposal for outside legal services for MCMA Members. Please let me know if it is sufficient and covers your desired topics. We can make any changes, enhancements, or refinements you request. After we have your approval, we can send it to you in final, or feel free to circulate this draft if it is acceptable. We look forward to working with you. Thank you for your time and attention.

Very truly yours,



Steven E. Mauer

Enclosure