



MCMA Board Meeting  
**MINUTES**

July 1, 2021

**BE IT REMEMBERED** that the board of directors for the Missouri City /County Management Association met on July 1, 11:00 am, at the MML Office and via Teleconference.

The meeting was called to order at 11:00 a.m. by Board President Ben DeClue, with board members Greg Camp, Roger Haynes, Jessica Hoffman, Greg McDanel and Zach Walker and program manager Emily Koenigsfeld and MML Interim Executive Director Richard Sheets also present. Absent was Bola Akande.

**APPROVAL OF MINUTES**

**A MOTION WAS MADE AND SECONDED TO APPROVE THE MINUTES OF MAY 18, 2021. MOTION PASSED UNANIMOUSLY.**

**MCMA MEMBERSHIP LEGAL SERVICES PROPOSAL**

MCMA would partner with Mauer Law Firm to provide one hour of legal services to any member. The issue must be related to employment directly related to the city. Mauer would then bill MCMA \$100 per hour. If additional work is needed, they would engage separately but still at the \$100 per hour rate with a cap. This benefit would be an elective on the membership application for an additional \$25 and it would have to be paid by the individual member. If Mauer has a conflict, they would have a referral set up. **A MOTION WAS MADE AND SECONDED FOR STEVE MAUER TO COMPOSE A LEGAL SERVICES PROGRAM FOR MCMA MEMBERSHIP. MOTION PASSED UNANIMOUSLY.**

**MCMA MEMBER CONDUCT POLICY**

DeClue presented his recommendation on a formal member conduct policy. Any complaint would be given to the ethical conduct committee. Hoffman suggested the addition of the word "guests" in the sentence, "Harassment of conference speakers, staff and attendees will not be tolerated in any form" **A MOTION WAS MADE AND SECONDED TO APPROVE THE MEMBER CONDUCT POLICY AS AMENDED. MOTION PASSED UNANIMOUSLY.** Koenigsfeld will email to membership.

**MML CONFERENCE BOOTH STAFFING**

Koenigsfeld will put together a SignUp Genius link for members to work the MCMA booth. She will also work on materials to have at the booth for give-a-ways.

**FALL CONFERENCE UPDATE**

**FUTURE SPRING CONFERENCE LOCATION DISCUSSION**

Koenigsfeld will reach out to Camden on the Lake and Tan-Tan-A for a proposal for three years starting 2023.

**ICMA CONFERENCE AND MCMA SCHOLARSHIPS**

ICMA conference will be a hybrid event in Portland, Oregon. The scholarship will be modified to include travel costs with the cap of the early bird registration fee. It will be a reimbursement.

**MANSFIELD SCHOLARSHIP UPDATE**

Koenigsfeld reported we have received five applications. She will send the applications for review and to rank.

## **LIFE MEMBERSHIP APPLICATION**

Board reviewed application of Douglas Leslie but a resume was not included. Sheets is going to reach out to him for a resume or more information about his career.

## **COMMITTEE APPOINTMENTS**

DeClue reviewed the committee appointments. **A MOTION WAS MADE AND SECONDED TO APPROVE ALL APPOINTMENTS. MOTION PASSED UNANIMOUSLY.**

## **LIAISON REPORTS**

Hoffman reported MoWLG is working on getting a bank account established. They have mock interviews setup in July.

DeClue asked board if anyone knew if Gregory Rose is still the contact for NFBPA. He will reach out to Rose and if not will get a new contact.

Molly Mehner will start joining to give ICMA update at the meetings.

Sheets reported that the Wayfair bill was signed. MML is working on a model ordinance and notification for members. They are also working with Pat Kelly on sample campaign materials for a toolkit that will be available for cities to use.

## **OTHER**

DeClue will work on a formal policy for the ICMA conference.

## **ADJOURNMENT**

**AT 12:08 P.M. A MOTION WAS MADE AND SECONDED TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY.**

With there being no further business before the board the meeting, President Ben DeClue adjourned the meeting.

Respectfully submitted,

Emily Koenigsfeld, Program Manager